

City of Heidelberg
Emergency Meeting Minutes
Friday, April 03, 2020
6:00 PM
(via Phone Conference)

Heidelberg City Hall
31552 181st Avenue
Heidelberg, MN 56071

1. **Present:** Mayor Lori Weldon, Administrator Missy Edwards, Council Members; Therese Hlavac, Art Kasendorf and Rachel Meger, Treasurer Nancy Pexa.
2. **Absent:** Shaun Prochaska
3. **Call to Order:** An Emergency Meeting was called to order by Mayor Lori Weldon for the purpose of Declaring a State of Emergency and voting on passing an extension to that declaration.
4. **Consent Agenda:** All items were removed for discussion.
 - A. Missy turned in receipts for charges made to the city credit card for the purchase of the flagpole kit and storage cabinet, she was not requesting reimbursement. The minutes need amending regarding these items. The sentence, “Melissa Miller’s receipts were added to the bills” will be removed from the minutes.
 - B. Therese also requests the minutes be amended to clarify that it is her and Shaun’s seats up for re-election this November.

A motion was made by Rachel to amend the minutes. Art seconded the motion.
Ayes- all, Opposed- none. **Motion carried.**
 - C. Missy will discuss with the City Attorney about rewording Resolution 3-2020: Declaration of Vacancy, regarding Shaun’s resignation, to read that he will occupy the position until a suitable candidate is found.

5. Unfinished Business:

- A. Resolution 2-2020- Section 210: Planning and Zoning was drafted for the sole purpose of recording the already existing ordinance with Le Sueur County. The County Recorder claims there is no record of Heidelberg’s Planning and Zoning ordinance on file and they cannot honor the 2 Mile Jurisdiction until it is recorded with the County Recorder. Per the City Attorney, a vote was as this was merely a submittal of an already existing Ordinance to be recorded.

6. New Business:

A. Resolution 5-2020 A Resolution Enacted Pursuant to Minnesota Statutes Section 12.29 Extending the Period of a Mayor- Declared Local Emergency.

A motion made by Rachel to adopt Resolution 5-2020. Art seconded the motion. Ayes-all. Opposed- none. **Motion carried.**

B. Resolution 4-2020 Approving the Delegation of Authority for Paying Claims Presented to the City of Heidelberg. A motion was made by Art to adopt Resolution 4-2020. Rachel seconded the motion. Ayes- all. Opposed- none.

C. Resolution 3-2020 Declaration of Vacancy. Missy will reword the Declaration to read that Shaun will remain on Council until a replacement is found.

7. Bills: The following bills were presented for payment:

\$ 16.00	Wornson Goggins Invoice #1048
\$ 2,886.94	New Prague Fire Protection Levy
\$ 7.50	Property Taxes
\$ 46.00	Melissa Edwards Miller (Reimbursement for Resolution filing fee)

Motion was made by Rachel to pay the bills. Art seconded the motion. Ayes- all, Opposed- none. Motion carried.

8. Adjournment: There being no further business, a **Motion** was made by Art to adjourn the meeting. Rachel second the motion. Ayes- all, Opposed- none. Motion carried.

9. Meeting Schedule: The next Regularly Scheduled City Council meeting will be held on Monday, April 6, 2020 at 6:00 PM via Phone Conference.