

**Heidelberg City Council
Monthly Meeting Minutes**

Monday, July 5, 2026

6:00 P.M.

Heidelberg City Hall- 31552 181st Avenue, Heidelberg MN 56071

Agenda

1. Call Meeting to Order

The meeting was called to order by Kevin Zvanovec at 6:00p.m.

2. Pledge of Allegiance

The pledge of Allegiance was recited

3. Attendance

Mayor: Kevin Zvanovec

Councilmembers: Rachel Meger, Doug Kilian, Ted Odenthal

Administrator/Clerk/Treasurer: Nancy Pexa

Guests: Doug Filzen

Absent: Matt Graf

4. Special Awards/ Recognition

July 1 National Postal Workers Day

July 2 National Wild land firefighter day

July 4 Independence Day- our nations 250th birthday

July 5 National Workaholics Day

5. Consent Agenda- No consent agenda prepared as the clerk resigned

6. Open Forum- Doug Filzen was there to show his alternate septic site and for assurance that he would be able to get his variance for his proposed shed. Council members looked at the plan and it was satisfactory. It was decided that Doug needs to get signatures from his neighbors within 100 yards to approve his shed being built.

7. Old Business

We need to get going on the Semiquincentennial Time Capsule celebration. We are going to do, and advertise "light refreshments" and maybe have a car show in the Park. Willies Way re-seeding project. It was reported that it had been completed a couple weeks prior and the bill was presented to the council.

Doug Filzen presented his bill for ½ year mowing of the park.

Ted Odenthal made a motion to pay the bills, Doug Kilian seconded it.

All in favor: 4 opposed:0 Motion Carried

8. New Business

A letter from Tracy Prochaska was presented to the council, expressing her immediate resignation.

It was discovered that the election filing post was not carried out by our former clerk, according to statute. The council will have to seek legal council about this. Rachel volunteered to talk to the city attorney about what needs to be done. Doug Kilian agreed to take the laptop home and see what he could do with it, and to update some items that need updating on the website.

In the mean time, we are posting the election notice wherever we can, (Facebook, etc) and trying to bring the city into compliance. It was also mentioned by Rachel, that maybe we need to see what UN incorporating would look like, and what would have to be done to possibly join the Township. Rachel will speak with the attorney about this as well.

We are also posting to try and get a new city clerk.

A Malecha has come forward to Councilmember Odenthal to ask if he could put on a car show in our Pavillion/Park. The council thought that this could work coinciding with our Semiquincentennial Time Capsule festivities, and Ted was going to contact him to tell him that he could.

9. Administrative reports

No clerk

10. Council reports

11. Claims- Claims were reviewed and approved as presented

12. Next Regular Meeting

Monday, Aug. 3, 2026 at 6:00 pm

13. Adjourns

A motion was made by Rachel Meger, Seconded by Doug Kilian, to adjourn the meeting at 6:42p.m. Ayes- All, Opposed: None Motion Carried