

**City of Heidelberg**  
**Monthly Meeting Minutes**  
**April 06, 2020**  
**6:00 PM**

Heidelberg City Hall  
31552 181<sup>st</sup> Avenue  
Heidelberg, MN 56071

1. **Call to Order:** Meeting was called to order by Mayor Lori Weldon.
2. **Pledge of Allegiance**
3. **Attendance:** Mayor Lori Weldon, Administrator Missy Edwards Miller, Treasurer Nancy Pexa, and Council Members: Art Kasendorf, Rachel Meger and Therese Hlavac.
4. **Absent:** Shaun Prochaska
5. **Awards/Recognitions**
6. **Consent Agenda:** Corrections to the 04/03/2020 meeting minutes: solid waste bill to be changed from \$17.50 to \$7.50. Remove the statement, “Melissa Miller’s receipts were added to the bills.” A motion was made by Art to accept the Consent Agenda with the minutes corrected. Rachel seconded the motion. Aye’s- all. Opposed- none. Motion carried.
7. **Old Business:**
  - a. Motion made by Art to table the Solar Speed Sign until council can meet in person. Rachel Seconded the motion. Aye’s- all. Opposed- none. Motion carried.
  - b. Motion made by Therese to table the discussion on shed structure until the council can meet in person and/or before the finalizing of the ordinance restructuring.
  - c. Missy spoke with city attorney about the next restructuring meeting. The attorney felt it best to wait until we can sit down in person. A motion was made by Art to table the meeting scheduled for April until we can meet with Eric in person. Rachel seconded the motion. Ayes- all. Opposed- none. Motion carried.
  - d. Rachel asked the status of the city purchasing the park. Therese stated she would have to talk with the HAA and set up an appointment to have someone speak with Father Tyson and from there the Archdiocese.
  - e. Lori to contact Joe Hinderscheit and have him submit a bill for payment.

**8. New Business:**

- a. Shaun Prochaska resigned from his seat on city council. A motion was made by Art to adopt Resolution 3-2020 Declaration of Vacancy. Therese seconded the motion. Aye's- all. Opposed- none. Motion carried. Missy to post the vacancy on website along with the upcoming open seats this November.
- b. The road by Shaun Prochaska's place is breaking down where there was work done on the well. The well is the responsibility of the Well Committee. Lori will notify the proper party to address the issue.
- c. Art asked Missy to consult with the city attorney on what the laws are surrounding the city financials and if the city is obligated to publish financial information.
- d. Rachel has put in 3 requests for bids on dust control. She is waiting on two more bids.
- e. Missy asked the council to consider creating a clerical account with a set maximum from which unexpected fees could be drawn from. The clerk then turns in receipts rather than spending personal income on city fees and expenses.
- f. Art stated he wants to be sure that the clerk/administrator job is compensated fairly. Missy has not been claiming mileage for trips to post office, County, etc. He suggested she track her time and mileage for a while on an excel spread sheet to help Council understand the time being put into the position.
- g. A motion was made by Art to donate the same amount as last year to the Heidelberg Athletic Association for Heidelberg Days. That amount is \$3,000.00. Therese seconded the motion. Ayes- all. Opposed- none. Motion carried.

9. **Adjournment:** A motion was made by Art to adjourn the meeting. Therese seconded the motion. Ayes- all. Opposed- none. Motion carried.

10. **Meeting Schedule:** The next regular meeting is scheduled for May 4<sup>th</sup>, 2020.