

**Heidelberg City Council
Monthly Meeting Minutes**

 **Monday, June 1st, 2026**

 **6:00 PM**

 **Heidelberg City Hall – 31552 181st Avenue, Heidelberg, MN 56071**

Agenda

1. Call Meeting to Order

The meeting was called to order by Mayor Kevin Zvanovec at 6:00 p.m.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Attendance

- **Mayor:** Kevin Zvanovec
- **Council Members:** Rachel Meger, Matt Graf, Ted Odenthal
- **Administrator/Clerk:** Tracy Prochaska
- **Guests:** Doug Filzen
- **Absent:** Nancy Pexa, Doug Kilian

4. Special Awards / Recognition

- **National Great Outdoors Month**, The City of Heidelberg recognized and promotes outdoor recreation, conservation, and enjoyment of natural resources during the month of June.
- **National Dairy Month**, The City of Heidelberg recognized the importance of the dairy industry and its contributions to agriculture and the economy.
- **Flag Day (June 14)**, The City of Heidelberg acknowledged the adoption of the United States flag on June 14, 1777.
- **Father's Day (third Sunday in June)**, The City of Heidelberg acknowledged and honored fathers and father figures and their contributions to families and communities.

5. Consent Agenda

The Consent Agenda was distributed to all Council Members prior to the meeting for review. A motion was made by Rachel Meger to approve the Consent Agenda as presented. The motion was seconded by Ted Odenthal. Ayes – All. Opposed – None. Motion carried.

6. Open Forum

Doug Filzen addressed the City Council regarding several dead trees located in the City park. Mr. Filzen inquired about the best course of action for removing the trees and expressed concern that they may pose a safety hazard. The Council discussed the matter and considered options for their removal.

7. Old Business

- Yard Maintenance Violation – Compliance Review and potential corrective action remain ongoing. Communication was received from the resident, and an extension was granted to continue cleanup efforts.
- Hydroseeding – Willies Way (Project Update)
- 2026 Elections Questionnaire (Re-submitted)
- The City Bicentennial Celebration scheduled for this fall.
- Ordinance Review – Ongoing review of city ordinances.
- Heidelberg Bar – Permit status and compliance review discussed.

8. New Business

A. Bortnem Property Split – Parcel #17.019.3200

An additional inquiry was received from the closing representative regarding confirmation of the approved property split and any additional information needed. A copy of the land split application was emailed, and payment was requested.

B. Inquiry – Chickens/Ducks and Above Ground Fuel Tank Setbacks

An inquiry was received regarding chickens and ducks as well as setback requirements for above-ground fuel storage tanks. The Clerk is seeking direction and clarification from the Council.

9. Administrator Report

Clerk Update – Mandatory Election Training Materials Received and Review Required

10. Council Reports

11. Claims

Claims were reviewed and approved as presented.

12. Next Regular Meeting



Monday, July 6th, 2026 – 6:00 PM

13. Adjourn

A motion was made by Matt Graf to adjourn the meeting at 6:38 p.m. The motion was seconded by Rachel Meger. Ayes – All. Opposed – None. Motion carried.