**City of Heidelberg**

**Monthly Meeting Minutes**

**November 02, 2020**

**6:00 PM**

**(Via conference call)**

Heidelberg City Hall

31552 181st Avenue

Heidelberg, MN 56071

1. **Call to Order:** Meeting was called to order by Mayor Lori Weldon .
2. **Pledge of Allegiance:** Not recited over the phone.
3. **Attendance:** Mayor Lori Weldon, Administrator Missy Edwards Miller, Treasurer Nancy Pexa, and Councilmembers: Art Kasendorf, Therese Hlavac and Doug Kilian. Also present was City Attorney Eric Brever.
4. **Absent:** Rachel Meger
5. **Awards/Recognitions:**

1. **Consent Agenda:** The Consent Agenda was sent out to all councilmembers before the meeting for their review. A motion was made by Doug to accept the Consent Agenda. Art seconded the motion. Aye’s- all. Opposed- none. Motion carried.
2. **Public Hearing:**

A Public Hearing was opened at 6:15 pm regarding Ordinance Revisions. There were no comments or concerns from the public. The Public Hearing was then closed at 6:20 pm.

A motion was made by Doug to waive the first reading of the revisions and adopt Ordinance 2020-01. Seconded by Art. Ayes- all. Opposed- one. Motion carried.

A motion made by Doug to Publish the Summary of Publication in the New Prague times. Seconded by Art . Ayes- all. Opposed- none. Motion carried.

1. **Old Business:**
2. Snow removal and lawn maintenance of areas around mailboxes are the responsibility of the property owner where upon the mailbox/mailboxes sit. Any issues will need to be taken up with the United States Post Office.
3. City Council ruled that mound systems are part of the lawn and subject to mowing after the first year of install. Property owners are also responsible for the lawn maintenance of the right of way on their property.

1. **New Business:**
2. The administrator received a letter from a resident who is renting a second living space on their property. The homeowner must apply for a Conditional Use Permit for consideration.
3. **Claims:** no claims outside of consent agenda
4. **Adjournment:** A motion was made by Art to adjourn the meeting. Therese seconded the motion. Ayes- all. Opposed- none. Motion carried.
5. **Meeting Schedule:** The next regular meeting is scheduled for December 7th , 2020 at 6:00pm. .