

City of Heidelberg
Monthly Meeting Minutes
January 03, 2022
6:00 PM

Heidelberg City Hall
31552 181st Avenue
Heidelberg, MN 56071

- 1. Call to Order:** The meeting called to order by Mayor Lori Weldon.
- 2. Pledge of Allegiance:** Recited
- 3. Attendance:** Mayor Lori Weldon, Administrator Missy Edwards Miller, Treasurer Nancy Pexa, and Councilmembers: Doug Kilian, Matt Graf, and City Attorney Eric Brever.
- 4. Absent:** Art Kasendorf and Rachel Meger
- 5. Awards/Recognitions:**
 - National Blood Donor Month
 - National Slavery & Human Trafficking Awareness Month
- 6. Open Forum:**
- 7. Consent Agenda:** The Consent Agenda was sent to all Council members before the meeting for their review. A motion made by Matt to adopt the Consent Agenda. Doug seconded the motion. Aye's- all. Opposed- none. Motion carries (3-0).
- 8. Old Business:**
 - A.** Administrator sent an email to Dave Tiegs at the Le Sueur County Highway Department asking for information regarding a speed study for County Road 30 through town. Dave will gather updated information and get to the city.
 - B.** The new furniture arrived for City Hall.
 - C.** First Reading of redline revisions to Chapters 5 Beer and Liquor License Regulation and Chapter 11 Zoning Regulations, Ordinance No.2022-02. Council moved to accept the working draft of the ordinance with changes to include in Chapter 5, Section 510.01, subd. (c) to read: licenses issued only to restaurants whose gross food and beverage receipts are at least 51% attributed to the sale of food items, soft drinks, and non-alcoholic beverages, in Section 510.06 , (B) 9- that smoking shall not be allowed within 25 feet of any entrance or patio. A motion was made by Doug to accept the draft

with changes made and move it to a public hearing. Matt seconded the motion. Ayes- all. Opposed- none. Motion carries.

9. New Business:

A. Annual Organization of Official Business is as follows:

OFFICIALS & INSTITUTIONS

City Attorney	Eric Brever w/ Wornson Goggins
City Fire & Rescue	New Prague Fire Protection
City Fire Representative	Ron Weiers
Official City Paper	New Prague Times
Official Depository	First State Bank & Trust
Road & Culvert Inspector	Don Hlavac
Weed Inspector	Doug Filzen
Building Inspector	Corey Block
Acting Mayor	Rachel Meger

WAGES

Mayor Salary	\$ 960.00 Stipend + \$80.00 Per Meeting
Council Salary	\$ 780.00 Stipend Plus + \$65.00 Per Meeting
Treasurer Salary	\$ 1,500.00 Stipend Plus + \$65.00 Per Meeting
Administrator Salary (Clerk, Zoning, Website)	\$ 5,000.00 Stipend Plus + \$65.00 Per Meeting
Mileage	\$.58 Per Mile
Snow Plowing	\$ 20.00 Per Each Snow Removal
Road & Culvert Inspector Salary	\$ 200.00 Stipend + \$ 100.00 Per Inspection
Weed Inspector Salary	\$ 100.00 Stipend + \$ 50.00 Per Inspection

LICENSE FEES

Tobacco	\$ 500.00
Consumption & Display Permit	\$ 100.00
Liquor License: Combination /On-Sale	\$ 1,500.00
Liquor License: Off-Sale	\$ 1,000.00
Sunday Liquor	\$ 500.00
One Day Liquor	\$ 100.00
Adult Use	\$ 5,000.00
Adult Use Investigation Fee	\$ 1,500.00

APPLICATION FEES

Application for Rezoning	\$ 200.00
Application for Variance	\$ 200.00
Application for Conditional Use (CUP)	\$ 200.00
Application for Amendments to CUP/PUD	\$ 200.00
Application for Preliminary Plat	\$ 200.00
Application for Final Plat	\$ 200.00
Application for Liquor License	\$ 500.00

(All application fees are subject to an attorney fee.)

Using Current Build Permit Valuation Fee Schedule & Flat Fee Schedule.

OTHER CHANGES

Copies	\$.25 Per Copy
Copies of Full Council Packet	\$	10.00
Copy of Comprehensive Plan	\$	25.00

Matt made a motion to accept the changes and adopt Ordinance No. 2022-01. Doug seconded the motion. Ayes- all. Opposed- none. Motion carries. (3-0).

B. Matt made a motion to accept Resolution 2022-01 Administrative Fee. Doug seconded the motion. Ayes- all. Opposed- none. Motion carries. (3-0).

10. Claims: none

11. Adjournment: Matt made a motion to adjourn the meeting. Doug seconded the motion. Ayes- all. Opposed- none. Motion carries (3-0).

12. Meeting Schedule: The next regular meeting schedule is February 7th, 2022, at 6:00pm.