

**Heidelberg City Council - Monthly Meeting Minutes**  
**Monday, August 3, 2026 - 6:00 P.M.**  
**Heidelberg City Hall - 31552 181st Avenue, Heidelberg, MN 56071**

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**1. Call Meeting to Order** The meeting was called to order by Mayor Kevin Zvanovec at 6:00 p.m.

**2. Pledge of Allegiance** The Pledge of Allegiance was recited.

**3. Attendance**

- **Mayor:** Kevin Zvanovec
- **Councilmembers:** Rachel Meger, Doug Kilian, Ted Odenthal, Matt Graf
- **City Staff:** Nancy Pexa (Treasurer/Acting Clerk)
- **Guests:** Elisa Moonen (Interested candidate for City Clerk)

**4. Special Awards/ Recognition** None noted.

**5. Consent Agenda** Consent agenda included approval of past meeting minutes.

**6. Open Forum**

**7. Old Business**

- **City Clerk Search:** Following the immediate resignation of the former clerk in July, the council met with individuals interested in filling the vacancy.
- **Election Compliance & Website:** Doug Kilian provided updates on taking the city laptop home to update the website and posting election notices to bring the city into compliance.
- **Unincorporation/Township Integration:** Rachel Meger reported on her initial outreach to City Attorney Eric Brever regarding what unincorporating would look like. This laid the groundwork for Brever's formal presentation scheduled for the September meeting.
- **Time Capsule & Events:** The council discussed the upcoming Semiquincentennial Time Capsule celebration and the coinciding car show. The search for the physical time capsule was initiated, which later resulted in it not being found by September.
- **Doug Filzen Property:** Follow-up regarding Doug Filzen's requirement to obtain signatures from neighbors within 100 yards to secure a variance for his proposed shed.

**8. New Business**

- **Appointment of City Clerk:** After meeting with interested individuals, the council appointed Elisa Moonen to the role of City Clerk. She will officially assume her duties starting at the September 14, 2026, meeting.
- **Communications:** The council identified a need to create new official emails for city employees.
- **Property Taxes:** Initial discussions began regarding the upcoming budget and a proposed 2.5% increase to property taxes.

**9. Administrative Reports** No additional administrative reports presented.

**10. Council Reports** No additional council reports.

**11. Claims** Claims were reviewed and approved as presented.

**12. Next Regular Meeting** The next meeting was scheduled for Monday, September 14, 2026, at 6:00 p.m.

**13. Adjournment** A motion was made and seconded to adjourn the meeting. Motion carried.