**City of Heidelberg**

**Monthly Meeting Minutes**

**July 06, 2020**

**6:00 PM**

**(Via conference call)**

Heidelberg City Hall

31552 181st Avenue

Heidelberg, MN 56071

1. **Call to Order:** Meeting was called to order by Acting Mayor Rachel Meger .
2. **Pledge of Allegiance:** Not recited over the phone.
3. **Attendance:** Administrator Missy Edwards Miller, Treasurer Nancy Pexa, and Council Members: Art Kasendorf, Rachel Meger and Therese Hlavac.
4. **Absent:** Mayor Lori Weldon
5. **Awards/Recognitions**
6. **Consent Agenda:** The Consent Agenda was sent out to all councilmembers before the meeting for their review. A motion was made by Art to accept the Consent Agenda. Therese seconded the motion. Aye’s- all. Opposed- none. Motion carried.
7. **Old Business:**
8. A council seat is still currently open. Rachel stated she has a neighbor showing interest in the seat and encouraged them to fill out an application and submit it to the city administrator for consideration.
9. Missy will contact the city attorney for possible dates to have a sit down with the city attorney to review ordinances.
10. Art reports no accumulation of condensation in the city hall building via running air conditioner consistently. Nancy stated the electric bill is about $30.00 higher each month.
11. City administrator called the bar owner getting no response. She has drafted a letter to send, asking him to take care of the deterioration happening on the property. Members of council have reported seeing him throughout the month working on the bar.
12. A letter was sent to the Bohnsack residence about the overgrowth of grass and weeds as well as the continued upkeep of the lawn. The complaint is currently being remedied.
13. A letter along with a copy of the animal ordinance was sent to the rectory residence about the loose flock. The complaint has been remedied with a fence.
14. The city attorney is drafting the city’s Covid-19 Preparedness Plan.
15. The city administrator will decide which G- Suite account will be better suited for the city and bring it before council at the August meeting for a vote.
16. **New Business:**
17. Missy prepared a Notice of Publication for this year’s elections for the newspaper. She received some guidance from a neighboring city. She also received an election packet from the County with forms for filing. The seats up for election are mayor, and 2 council seats, the one Therese is holding and the seat that is currently empty.
18. **Adjournment:** A motion was made by Art to adjourn the meeting. Therese seconded the motion. Ayes- all. Opposed- none. Motion carried.
19. **Meeting Schedule:** The next regular meeting is scheduled for August 3rd, 2020.